

# THE BARODA RAYON CORPORATION LIMITED

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CIN-L99999GJ1958PLC000892

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## INFORMATION FOR SHAREHOLDERS

Dear Shareholders,

All the Shareholders who are still holding shares of the Company in physical certificates are hereby informed that, SEBI has vide Notification No. SEBI/LAD-NRO/GN/2018/24 dated 8<sup>th</sup> June 2018, by issuing SEBI (Listing Obligations And Disclosure Requirements) (Fourth Amendment) Regulations, 2018, notified that except in case of transmission or transposition of securities, requests for effecting the transfer of securities held by them shall not be processed unless the securities are held in the dematerialized form with a depository. In other words, there will not be any transfer of physical shares after **5th December 2018**.

Further the SEBI has decided to amend Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') which deals with transfer or transmission or transposition of securities. According to this amendment, the requests for effecting the transfer of listed securities shall not be processed unless the securities are held in the dematerialized form with a depository. Therefore, for effecting any transfer, the securities shall mandatorily be required to be in Demat form.

### **Process of dematerialization of physical shares is as follows:**

1. Shareholders will have to first open an account called Demat Account with any Depository Participant (DP) of his choice.
2. Obtain the Demat Account No. from his DP.
3. Obtain the Dematerialized Request Form (DRF) from his DP.
4. This DRF, together with the Share Certificates desired to be dematerialized shall be submitted to DP.
5. The DP upon receipt of the shares and the DRF, will issue an acknowledgement and will send an electronic request to the Company / Registrars and Transfer Agents of the Company through the Depository for confirmation of demat.
6. On receiving confirmation from Issuer / RTA Depository credit of an equivalent number of shares shall be given in the demat account of the shareholder maintained with Depository.

In case you have any query on the above you may contact the Secretarial Department of the Company.